INSIDE

BROCHURE-QUADFOLD
8.5×14-INSIDE

INSIDE FAR-LEFT PANEL

INSIDE LONG PANEL 3.55”

INSIDE-MID-LEFT PANEL

INSIDE LONG PANEL 3.55”

NOTE INSIDE AND OUTSIDE TEMPLATES ARE -NOT- THE SAME! OBSERVE THE PANEL LABELS CAREFULLY!

INSTRUCTIONS ⬇

Our templates already include bleed and crop marks. Do not use your app’s bleed or cropmarks.

1. Make your page size the size of the template. (It will be 1/2” larger in both directions than your final design size.)
2. Place the template on your page. Do not resize!
3. Place all print elements above the template.
   — Ensure **all bleed elements** (e.g. background) **reach all the way to the red “bleed” line.**
   — Ensure **all non-bleed elements** (text, borders[!], logos etc.) remain **INSIDE the green “safe zone” line.**
4. Delete/hide the template ... or if your design covers everything inside the red bleed line, you can leave the template to show crop marks.
5. Save your work as PDF. Send us the PDF.

Done! :)

INSIDE MID-RIGHT PANEL

INSIDE SHORT PANEL 3.45”

INSIDE FAR-RIGHT PANEL

INSIDE SHORT PANEL 3.45”

GREEN = SAFE ZONE
All non-bleed content must stay inside the safe zone. (0.25")

YELLOW = CUT LINE.

RED = BLEED.
All “off-the-edge” content must extend out to the bleed line.

MAKE YOUR PAGE SIZE 9 × 14.5"
Use the entire template image at this size <<